

Approved

GLEN ARBOR TOWNSHIP
Planning and Zoning Commission
Glen Arbor, Michigan 49636

April 4, 2005

CALL TO ORDER: Commission Chairman Lance Roman called the meeting to order at 7:30 PM.

ROLL CALL: The following members were present: Lance Roman, Lois Saltsman, Kent Kelly, Barbara Gordon and Jim Seeburger. Joel Drake and Frank Wilcox were absent.

AGENDA: Approved as written.

APPROVAL OF MINUTES: A motion was made by Lois Saltsman and seconded by Barbara Gordon to approve the minutes of the March meeting. All were in favor.

CORRESPONDENCE: A letter was received from Becky Thatcher regarding the moving of the old Amoco Gas Station wood building to property that she owns on State Street. The building will be used for an art studio.

TOWNSHIP BOARD REPORT: Presented by Kent Kelly.

ZONING ADMINISTRATORS REPORT:

Two permits were issued last month:

1. Glen Cabin LLC for a building at 6455 State Street.
2. Tom and Cheryl Allen for a deck addition at 3566 W. Cheney Woods Trail.
Barbara Richardson presented information for an addition to Barb's Bakery on the corner of Lake Street and Western Avenue. The addition is 16' x 18' and is on the Post Office side of the building. No additional parking space is required. A motion to approve the addition was made by Jim Seeburger, supported by Lois Saltsman and seconded by Barbara Gordon. All were in favor.

ZONING BOARD OF APPEALS REPORT: Joel Drake was absent

NEW BUSINESS: The Master Plan will be reformatted under the direction of Lance Roman for a cost of approximately \$1,500.00. The money is in the commission budget.

Heritage Road report was presented by Kent Kelly.

Keyhole of property between Sheridan Road and Lake Michigan, which would allow 14 property owners, access to Lake Michigan. A motion that the Zoning and Planning Commission work on the reinforcing of the existing Keyhole issue in ordinance Sec. 4-15 was made by Kent Kelly and supported by Lois Saltsman and seconded by Barbara Gordon.

A motion was made by Lance Roman, supported by Jim Seeburger and seconded by Kent Kelly that the Commission requests that the Glen Arbor Township Board place 6 month moratorium on New Keyhole use of properties within the township. The motion passed with all members in favor.

OLD BUSINESS: Rental housing ordinance information from the county was made available to the board members for their review. Lance Roman will contact Mark Wycoff and Barbara will call the MTA lawyers on Thursday to obtain information on the renting issue.

PUBLIC COMMENTS:None

COMMISSION MEMBER COMMENTS: None

ADJOURNMENT: The meeting was adjourned by Lance Roman at 8:44 PM.

Minutes submitted by:
Jim Seeburger
Commission Secretary.