

**GLEN ARBOR TOWNSHIP**

P.O. Box 276 Glen Arbor, MI 49636  
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor  
Kent Kelly, Trustee

Bonnie Quick, Clerk  
Wm. Thompson, Trustee

Terry J Gretzema, Treasurer

Regular Meeting  
March 16, 2010  
Minutes (Meeting Tape Recorded)

Supervisor John Soderholm called the Board to order for a Public Hearing for purposes of reviewing the 2010-2011 budget at 7:30 PM in the Glen Arbor Township hall meeting room. All board members were present. The Pledge of Allegiance was recited.

The agenda was presented, reviewed and accepted as amended.

Amendments to the 2009-2010 General Fund budget were discussed and a few changes were made.

**Motion Gretzema, second Thompson to approve budget changes according to Budget Amendment – Resolution #6-2010. Roll call vote, Thompson, aye; Kelly, aye; Gretzema, aye; Quick, aye; Soderholm, aye. Motion carried.**

Soderholm stated that revenue is expected to be reduced by 6%, mostly due to the fact that this year's extraordinary fundraising for the Glen Arbor Garden is not expected to continue in subsequent years. Other line items noted: a 13.4% reduction in auditing expenses, town hall maintenance is reduced by \$6,000 due to installation of retractable backboards (total cost was covered by an anonymous donor; and change to next year's budget (expense and income accounts) will be a net 0), increase in election, planning and board of reviews expenses, and three majors projects; Day Forest Road paving, well monitoring for sewer study and Narrows dredging. No public restroom or park pavilion expenditures. The funding for the three major projects includes reimbursements from County (paving), \$15,000 dredging from Empire Township, and several transfers from fund balance accounts.

Gretzema asked for clarification on well monitoring. The feasibility study group will be sharing their review in the summer months. Two samplings, proposed, not approved for this year, would costs \$7,140. for drilling shallow test wells, only top 10 feet. The health department responds to individual requests for well testing at private locations, but public wells are checked annually. This new well monitoring will look for contamination in substrata.

Adjourn Public Hearing at 7:58 P.M.

Soderholm called to order regular Township Board Meeting at 7:59 P.M.

**Motion Gretzema, second Thompson to approve regular meeting minutes of 2/16/10, as amended. Motion carried. Motion Thompson, second Kelly to approve special meeting minutes of 2/23/10. Motions carried.**

Clerk Report – A meeting on 2/24/2010 with Dodson, Quick and Roman. Purpose of meeting was to review duplicate data entry issue and tallying of payroll procedure. Emergency Services will no longer tally hours, it will be done by the Clerk's office.

Public Comment – Brad Krull introduced himself as a new member on the County Planning Commission.

Treasurer's Report - Total cash on hand as of 2/28/10 \$2,821,351.16. Tax collection period is over and from now on taxes are forwarded to the County.

Bills – General Fund - \$ 22,860.00  
Emergency Services - \$ 197,332.90

**Motion Kelly, second Thompson, to approve paying the General Fund bills. Motion carried. Motion Thompson, second Quick to approve paying the ESAC bills. Motion carried.**

Emergency Services Advisory Commission Report – Andy DuPont. The commission met on March 10, 2010.

Fire Chief Operations report – John Dodson. Annual report, print costs covered by Fire and Rescue, will be available at Annual Meeting. Final Budget Amendment will be done before fiscal year end at end of March. **The budget neutral, Resolution 7-2010, approved unanimous by roll call vote.** Overall budget is

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expected to come in at about 8% under budget. Dodson reviewed 5/7 ISO split: Lowered from 9 to a 5 rating at The Homestead (can result in 65% reduction in insurance costs, depending on carriers), reduction from 9 to 7 rating for Glen Arbor, reduction from 8B-5 for Village of Empire, and reduction from 9 to 7 rating for Empire Township. ISO is based on a percentage of structural fire costs, not EMS. **Motion Thompson, second Kelly to sell the E-1 truck for \$66,000, less 7%, (\$61,380) discounted due to pump problems. Motion carried.**

Zoning Administrators Report – 0- Land Use Permit.

Correspondence was reviewed and accepted as presented

1. Homestead – press release criticism
2. Empire Township giving Glen Arbor administrative authority for dredging
3. Planning & Zoning News, Michigan Township News.

Unfinished Business

1. Sign Committee - Thompson reported two 'Welcome to Glen Arbor' signs will be donated by Chamber of Commerce and placed at cranberry bog (M-22) and north of town on M-22 near oxbow.
2. Dredging – M-DOT reported that we can't dredge within 66 feet of bridge.

New Business - none

Planning Commission Report – Kelly. Street vending prohibited. Commission trying to find commonality on waterfront issues between Empire and Glen Arbor townships Retail store minimum size being reviewed.

Public comment – none.

Board Comments – Quick handed out auditor's opinion on designation of Glen Arbor Garden funds. **Motion Kelly, second Gretzema to create designated funds: Narrows Dredging \$10,000, Garden \$10,000, Road Improvement \$10,000, Park Improvement \$850, and Town Hall Improvement \$15,000. Motion carried.** Gretzema commends assessors on the presentation and presence at the Board of Review meetings. Thompson reports that two merchants have committed to pay for recycle bins, approximately \$650. each. The Town Board, along with the Park Commission, will determine locations. Walking signs, with acknowledgements on the reverse side, will be reviewed by Gretzema.

Supervisor Comments – none

Regular Board Meeting Adjourned at 9:22 p.m.

Election Commission Meeting called to order by Soderholm at 9:23 p.m.

**Motion Gretzema, second Soderholm to appoint Dana Roman, Chair, Dotti Thompson, and Beth Bricker as election inspectors for May 4, 2010 (school) election. Motion Carried.**

Election Commission meeting adjourned at 9:24 p.m.

Dana Roman  
Glen Arbor Township Deputy Clerk