

**GLEN ARBOR TOWNSHIP**  
P.O. Box 276 Glen Arbor, MI 49636  
231-334-3539 ~~~ FAX 231-334-6370

John C Soderholm, Supervisor

Bonnie Quick, Clerk

Terry J Gretzema, Treasurer

Kent Kelly, Trustee

Wm. Thompson, Trustee

Regular Meeting  
June 16, 2009  
Minutes (Meeting Tape Recorded)

Township Supervisor John Soderholm called to order the regular Board meeting at 7:30 PM in the Glen Arbor Township hall meeting room. All board members were present. The Pledge of Allegiance was recited.

**Minutes of 5/19/09 (regular meeting) and Joint meeting with Planning Commission 5/19/09 were reviewed. Motion by Kelly, second Gretzema, motion carried.**

The agenda was presented, reviewed and accepted as amended.

Public Comment – Batterson asks that a parking spot be blocked off in front of Garden on Lake Street. Barriers will be installed.

Leelanau County Sheriff report – not present.

Treasurer's Report - Total cash on hand as of 5/31/09, \$2,220,328.79.

Bills – General Fund - \$ 48,382.07 **Motion Gretzema, second Quick, to pay bills. Motion carried.**

Emergency Services - \$178,295.65 **Motion Thompson, second Kelly, to pay bills. Motion carried.**

ESACS report – Bill Batterson, reported that commission reviewed bills, except for the last 4 checks written after meeting.

Fire Chief Operations report – John Dodson. Insurance payment received on dry hydrant. Hydrant is being moved behind the guardrail and made of steel (instead of PVC). Further education for interviewees along with another test to be given. Two new hires; 1 EMT and 1 Paramedic. Medical support to cover the M-22 Challenge this weekend and is being paid for. Six vendors attended the pre-bid conference regarding boiler repair. Three sealed bids were opened and Sedlacek won and will work on boiler with not-to-exceed \$45,000.00. No performance bond required from MTA since less than \$50,000. Don Worsley, engineering consultant, will be hired for \$5,800 to write a letter of intent to Sedlacek and provide follow up. This intent will outline further and extensive detailing of project, including drawings. **Motion Quick second Thompson to hire Worsley as consulting engineer to help work with Sedlacek to formalize the bid with drawings and other specifics. Motion carried.**

Emergency Services Advisory Commission. Batterson says a Chairman Pro Tem will be discussed next month.

Zoning Administrators Report – Hawley wrote letter to Mike Sutherland regarding an off-premise signage violation.

Correspondence was reviewed and accepted as presented

1. Glen Arbor Park Commission meeting minutes 6/8/2009
2. Glen Arbor planning Commission meeting minutes 6/2/2009
3. Glen Arbor Assessing Report
4. Terry Gretzema – Grand Traverse Community Foundation
5. James Stevenson re: summer rental party house
6. Tom Thomasma trash left at street
7. M-22 Challenge
8. Sugar Loaf District Visioning Sessions
9. Northwest Michigan Council of Governments re: Scenic Heritage Route Mtg.
10. M-DEQ permit – Mike Sutherland

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11. MTA Principles of Governance Certificate
12. Par Plan News, Planning & Zoning News, Michigan Township News, Capitol Currents

Unfinished Business

1. Sewer Committee Report – Don Matschke recommends retaining Gosling Czubak. **Motion Kelly, second Gretzema to hire Gosling Czubak for \$6,300 to collect justification data. Motion carried.** Kelly clarifies that the intent of the board is a special assessment district to be paid by the users.
2. Glen Arbor Garden Report – Soderholm reports that garden is open and restrooms are working rather smoothly. Additional cleaning has been performed and some additional building cleaning is expected. Gretzema reports that fund raising committee has been discharged and money collected from now on will go to a Township account. He suspects fund raising is \$160,000 or more. Bricks can be ordered until August 31, 2009.

New Business

1. Park Pavilion bid – **Motion Gretzema, second Quick to authorize Soderholm to enter in to contract with Steven Glenn, architect and builder, for \$21,600.00 for park pavilion with a metal roof and cedar interior ceiling. Motion carried. Motion Gretzema, second Thompson to authorize Quick to authorize Glenn with necessary agency powers to apply for soil erosion permit. Motion carried.**
2. Al Garvin, from the Cedar Hilltoppers, provided copies of proposed trail that has been approved by both the National Park and Leelanau County Road Commission. It creates a trail from Maple City in to the National Park. In the park, only seasonal roads can be used and have been identified: Lookout Road, Darwin Rd. and Highland Rd. The current trail goes through Leelanau, Benzie and Manistee counties. A groomer will be used. There are several land owners (Darwin Road area) in opposition, a petition was received by Township.
3. Ted Peterson presented a beautiful watercolor picture of The Garden which he painted.
4. Red Flag Rules Resolution - **Motion Thompson, second Gretzema to approve Resolution No. 8-2009, Red Flag Rules, regarding the Federal Fair and Accurate Credit Transaction Act of 2003. Roll call vote: all ayes.**
5. Leelanau County EMS System – a special Town Board informational meeting on 6/30 at 9 A.M. at the EMS building.
6. Leelanau County Emergency Plan to be put on the agenda for 6/30 meeting.

Planning Commission Report – Kelly reported on June 2, 2009 meeting. Main issue was The River Putt and Paddle and canoe livery. Sutherlands provided an improved drawing with additional parking (20 areas plotted with only 18 required). Kelly requests that the new activities, canoe and boat livery, need to be addressed. **Motion Quick, second Gretzema to set effective date of Zoning Ordinance amendments to 7/23/2009. Motion carried.**

Public comment – Jeanine Dean questions the Pavilion roof color – same as Garden, blue.

Board member comments –

Kelly would like to better inform the public on the public parking in Glen Arbor behind the townhall.

Gretzema –Would like to keep moving forward with the issue of Township Board Ordinances versus Zoning ordinances. Issue also moved to July Special Meeting.

Supervisor Comments – Soderholm distributed letter from Stevensen on Day Forest Road regarding over use of rental parcel next to his property.

Regular Board Meeting Adjourned at 9:16 p.m.

Dana Roman

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Unapproved