

GLEN ARBOR TOWNSHIP

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John C Soderholm, Supervisor Bonnie Quick, Clerk Terry J Gretzema, Treasurer
Kent Kelly, Trustee Wm. Thompson, Trustee

Regular Meeting
April 19, 2011
Minutes (Meeting Tape Recorded)

Township Supervisor John Soderholm called the regular Board meeting to order at 7:30 PM, in the Glen Arbor Town Hall Meeting Room. All board members were present except Trustee Kent Kelly. The Pledge of Allegiance was recited.

The agenda was presented, reviewed and amended.

Motion Gretzema, second Thompson to approve minutes of regular meeting 03/15/2011 and special meeting 03/19/2011. Motion carried.

Public Comment – none

Treasurer's Report - Total cash on hand as of 3/31/2011 \$2,423,582.61. There has been another anonymous donation of \$5,000 to the garden. Balance is now around \$42,000.

- Bills – General Fund - \$ 45,440.89 **Motion carried to pay, Thompson, Gretzema.**
- Bills - Emergency Services - \$155,366.07 **Motion carried to pay, Gretzema, Thompson.**
(DuPont requests better memos for the EFT items)
- Bill – Debt Service/Bond - \$ 87,405.63 **Motion carried to pay, Quick, Thompson.**

Emergency Services Advisory Commission. Chairman Andy DuPont. Meeting looked over the year end figures. A significant revenue loss for last year was discovered. Quick and Gretzema have reviewed and will present ESAC with correction. Full staffing (minus one). Lights delivered to Empire station. Physicals for staff completed. Overall, the health of the staff is improving. Annual performance appraisals are complete except for the Chief. Soderholm and DuPont will do evaluation. One staffer is pursuing maintenance certification for in house inspections with potential savings. Brubaker commended for getting a great price on the Expedition. A \$7,000 trade-in value for the Tahoe will be pursued. Kenney is looking at improving floor in the garage area. ESAC approved \$61,000 purchase of capital improvement of hydraulic tools for new vehicle and asks for Board approval. Supervisor asked to write letter to NPS to ask for removal of dead fall due to increased fire hazard. ESAC meeting minutes will be emailed to Town Board.

Fire Chief Operations report – Chief John Dodson. Grand Traverse Metro fire department received a piece of 911 Twin Towers and we are trying to get a piece of it for display here. **Motion Thompson, second Gretzema to trade in Tahoe for \$7,000.00. Motion carried.** After reviewing options from three different bidders, ESAC recommends a new floor application. There will be three applications, 7 days each for cure time. It is not a shared expense with Empire. **Motion Quick, second Thompson to pay \$22,988.00 to Great Lakes Caulking and Waterproofing out of pre-existing GA funds. Motion carried.** Empire building has different drainage and will not require this floor treatment. Two year warranty for application issues. Elmira has this same floor treatment. They received multiple bids for the hydraulic tools for the new Expedition. The budgeted amount was \$62,000 and final costs are \$61,361.00 (4 different vendors). **Motion Gretzema, second Quick to purchase 'jaws of life' hydraulic tools for \$61,361.00. Motion carried.** Supervisor Soderholm will write a letter to the SBNL to address dead fall trees in the areas surrounding the village of Glen Arbor due to fire hazard. Specific areas of concern were discussed.

Zoning Administrator - Reports 3 permits issued.

Assessor's report accepted.

