

# **Glen Arbor Township**

6394 W. Western Ave. PO Box 276 Glen Arbor, MI 49636  
231-334-3539 FAX 231-334-6370

## **GLEN ARBOR TOWNSHIP LAND DIVISION ORDINANCE NO. 1 – 98**

Adopted August 18, 1998

Effective August 26, 1998

Amended September 17, 2002

Amended June 19, 2007

An ordinance to regulate partitioning or division of parcels or tracts of land, enacted pursuant but not limited to Michigan Public Act 288 of 1967, as amended, and Act 246 of 1945, as amended, being the Township General Ordinance statute; to provide a procedure therefore; to repeal any ordinance or provision thereof in conflict herewith; and to prescribe penalties and enforcement remedies for the violation of this ordinance.

### **TOWNSHIP OF GLEN ARBOR LEELANAU COUNTY, MICHIGAN, ORDAINS:**

#### **SECTION I: TITLE**

This ordinance shall be known and cited as the Glen Arbor Township Land Division Ordinance.

#### **SECTION II: PURPOSE**

The purpose of this ordinance is to carry out the provisions of the State Land Division Act (1967 PA 288, as amended, formerly known as the Subdivision Control Act), to prevent the creation of parcels of property which do not comply with applicable ordinances and said Act, to minimize potential boundary disputes, to maintain orderly development of the community, and otherwise provide for the health, safety and welfare of the residents and property owners of the Township by establishing reasonable standards for prior review and approval of land divisions within the Township.

#### **SECTION III: DEFINITIONS**

For purposes of this ordinance certain terms and words used herein shall have the following meaning:

A. "Applicant"-A natural person, firm, association, partnership, corporation, or combination of any of them that holds an ownership interest in land whether recorded or not.

B. "Divide" or "Division"-The partitioning or splitting of a parcel or tract of land by the proprietor

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thereof or by his or her heirs, executors, administrators, legal representatives, successors or assigns, for the purpose of sale or lease of more than one year, or of building development that results in one or more parcels of less than 40 acres or the equivalent, and that satisfies the requirements of Sections 108 and 109 of the State Land Division Act. "Divide" and "Division" does not include a property transfer between two or more adjacent parcels, if the property taken from one parcel is added to an adjacent parcel; and any resulting parcel shall not be considered a building site unless the parcel conforms to the requirements of the State Land Division Act, or the requirements of other applicable local Township or zoning ordinances.

- C. "Exempt split" or "exempt division"-The partitioning or splitting of a parcel or tract of land by the proprietor thereof, or by his or her heirs, executors, administrators, legal representatives, successors or assigns, that does not result in one or more parcels of less than 40 acres or the equivalent.
- D. "Forty acres or the equivalent"-Either 40 acres, a quarter-quarter section containing not less than 30 acres, or a government lot containing not less than 30 acres.
- E. "Governing body"-The Glen Arbor Township Board.

### **SECTION IV: PRIOR APPROVAL REQUIREMENT FOR LAND DIVISIONS**

Land in the Township shall not be divided without the prior review and approval of the Township assessor and Zoning Administrator, in accordance with this ordinance and the State Land Division Act; provided that the following shall be exempted from this requirement:

- A. A parcel proposed for subdivision through a recorded plat pursuant to the State Land Division Act.
- B. A lot in a recorded plat proposed to be divided in accordance with the State Land Division Act.
- C. An exempt split as defined in this Ordinance, or other partitioning or splitting that results in parcels of 20 acres or more if each is not accessible and the parcel was in existence on March 31, 1997, or resulted from exempt splitting under the State Act.

### **SECTION V: APPLICATION FOR LAND DIVISION APPROVAL**

An applicant shall file all of the following with the Township assessor or other official designated by the governing body for review and approval of a proposed land division before making any division either by deed, land contract, lease for more than one year, or for building development:

- A. A completed application form on such form as may be approved by the Township Board.

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- B. Proof of fee ownership of the land proposed to be divided.
  
- C. A tentative parcel map drawn to scale including an accurate legal description of each Proposed division, and showing the boundary lines, approximate dimensions, and the accessibility of each division for automobile traffic and public utilities.
  
- D. Proof that all standards of the State Land Division Act and this Ordinance have been met.
  
- E. If a transfer of division rights is proposed in the land transfer, detailed information about the terms and availability of the proposed division rights transfer.
  
- F. A fee, in an amount determined by the Township Board, shall be charged to cover the costs of review of the application and administration of this Ordinance and the State Land Division Act.

### **SECTION VI: PROCEDURE FOR REVIEW OF APPLICATIONS FOR LAND DIVISION APPROVAL**

- A. The Township shall approve or disapprove the land division within 45 days after receipt of a complete application conforming to this Ordinance's requirements and the State Land Division Act, and shall promptly notify the applicant of the decision, and if denied, the reasons for denial.
  
- B. Any person or entity aggrieved by the decision of the Assessor and the Zoning Administrator, may, within 30 days of said decision appeal the decision to the Township Board at its next regular meeting or session affording sufficient time for a 20 day written notice to the applicant (and appellant where other than the applicant) of the time and date of said meeting and appellate hearing.
  
- C. The Assessor shall maintain an official record of all approved and accomplished land divisions or transfers.
  
- D. The Township and its officers and employees and the assessor of record shall not be liable for approving a land division if building permits for construction on the parcels are subsequently denied because of inadequate water supply, sewage disposal facilities or otherwise, and any notice of approval shall include a statement to this effect.

### **E. Approval of a division is not a determination that the resulting parcels comply with other ordinances or regulations.**

### **SECTION VII: STANDARDS FOR APPROVAL OF LAND DIVISIONS**

A proposed land division shall be approved if the following criteria are met:

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A. Each parcel created by the proposed division(s) shall have the minimum average width for the zoning district in which the resulting parcel(s) is (are) located as set forth in the Glen Arbor Township Zoning Ordinance.

Residential 1	100 feet
Residential 2	100 feet
Residential 3	100 feet
Residential 4	100 feet
Residential 5	NR *
Residential 6	200 feet
Commercial Resort	NR *
Recreational District	NR *
Business District	NR *
Agricultural District	Min. Road Frontage 200 feet

\*NR – no requirement

B. Each parcel to be created by the proposed land division(s) shall fully comply with the applicable minimum lot (parcel) area requirements provided for in the Glen Arbor Township Zoning Ordinance.

Residential 1	15,000 sq. ft.
Residential 2	30,000 sq. ft.
Residential 3	45,000 sq. ft.
Residential 4	60,000 sq. ft.
Residential 5	15,000 sq. ft.
Residential 6	131,000 sq. ft.
Commercial Resort	20,000 sq. ft.
Recreational District	40,000 sq. ft.
Business District	NR *
Agricultural District	131,000 sq. ft.

NR – no requirement

C. The ratio of depth to width of any parcel created by the division may exceed a 4 to 1 ratio, exclusive of access roads and easements, provided there are exceptional topographic or physical conditions with respect to the parcel and compatibility with surrounding lands.

D. The proposed land division(s) comply with all requirements of this Ordinance and the State Land Division Act.

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E. All parcels created and remaining shall have existing, adequate accessibility; or an area available therefore, for public utilities and emergency and other vehicles as required by applicable Township Ordinances.

### **SECTION VIII: CONSEQUENCES OF NONCOMPLIANCE WITH LAND DIVISION APPROVAL REQUIREMENT**

Any division of land in violation of any provision of this ordinance shall not be recognized as a land division on the Township tax roll or assessment roll until the assessing officer refers the suspected violation or penitential non-conformity to the county prosecuting attorney and the Subdivision Control Agency, and gives written notice to the person requesting the division, and the person suspected of the violation or potential non-conformity of such referral to the prosecuting attorney. The Township shall further have the authority to initiate injunctive or other relief to prevent any violation or continuance of any violation of this Ordinance. Any division of land in violation of this Ordinance shall further not be eligible for any land use or building permit for any construction or improvement therefore.

In addition any person, firm or corporation who violates any of the provisions of this Ordinance shall be deemed to be responsible for a municipal civil infraction as defined by Michigan Statute which shall be punishable by a civil fine of not more than \$500.00 along with costs which may include all expenses, direct and indirect, to which the Township has been put in connection with the municipal civil infraction. In no case, however, shall costs of neither less than \$9.00 nor more then \$500.00 be ordered. A violator of this Ordinance shall also be subject to such additional sanctions and judicial orders as are authorized under Michigan Law.

Pursuant to Section 267 of the land Division Act, an unlawful division or split shall also be invalid at the option of the purchaser and shall subject the seller to the forfeiture of all consideration received or pledged therefore, together with any damages sustained by the purchaser, recoverable in an action at law.

### **SECTION IX: SEVERABILITY**

The provisions of this ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is declared void or unenforceable for any reason by any court of competent jurisdiction, it shall not affect any portion of this ordinance other than said part or portion therefore.

### **SECTION X: REPEAL**

All previous Land Division Ordinances affecting unplatted land divisions in conflict with this Ordinance are hereby repealed; however, this Ordinance shall not be construed to repeal any provision in any applicable Zoning Ordinances, Building Codes or other ordinances of the Township which shall remain in full force and effect notwithstanding any land division approval hereunder.

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### **SECTION XI: EFFECTIVE DATE**

This ordinance shall take effect upon publication following its adoption.

Effective Date: August 26, 1998